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## SUMERA KHALIL

### EDUCATION

<b>M. Phil in English Literature, (2014-2016)</b> CGPA: 3.42 (86.3%)	Government College University (GCU) Lahore
<b>Masters in English, (2006)</b> CGPA: 3.88 (79%)	Bahauddin Zakaria University, Multan
<b>Graduation, (2004)</b> 1 <sup>st</sup> Division (English Literature and Education)	Govt. Degree College University for Women, Multan
<b>Intermediate, (2002)</b> 1 <sup>st</sup> Division (Education, Civics and Punjabi)	B.I.S.E. Multan
<b>Matriculation, (1999)</b> 1 <sup>st</sup> Division (Biology, Physics, Chemistry)	Govt. Iqbal Girls High School, Multan

### PROFESSIONAL EXPERIENCE

<b>Lecturer – Government College University (GCU), Lahore</b>	Nov 2018 - Date
Teaching English Literature and Language to Masters & Bachelor Classes	
<b>Creative Language Instructor – Faiz Ghar</b>	June, 2017
Responsibilities: - Taught Creative Writing Skills to a range of students from different ages and backgrounds at the Faiz Ghar (Summer School), Lahore	
<b>Festival Coordinator – Faiz Foundation Trust</b>	June 2016 - May 2023
Festival Coordinator for Faiz Festival since 2015.	
<b>Communication Consultant – Himont Pharmaceuticals</b>	Dec 2018 – Apr 2019
<b>Visiting Lecturer – Bahauddin Zakaria University, Multan</b>	2006 – 2014
Visiting Lecturer in the Department of English, at Bahauddin Zakaria University, Multan	
<b>English and Social Studies Teacher – Beaconhouse School System, Multan</b>	2010 – 2011
Class Coordinator (Class IV), O-Level Teacher (English), Newsletter In-charge and member of the school extra-curricular activity organizing committee	

### **Teacher Trainer – The Educators, Regional Office, Multan**

2009 – 2010

Responsibilities included training of teachers and heads, staffing and established a new branch in Multan i.e. Company's Own Campus. Also appointed as the Master of Ceremony in various functions.

### **Language Coordinator - The Ridge-R Solution, Multan**

2009 – 2010

Conducted spoken language and grooming classes and conducted workshops and training sessions for teachers and professionals.

### **English Teacher – Beaconhouse School System, Multan**

2006-2009

Class Coordinator (Class IV)

## **FREELANCE CONSULTANCY EXPERIENCE**

- Lead Trainer & Facilitator for the Faiz Foundation Trust for the Heritage Education Project by UNESCO
  - Conducted capacity building teacher training workshops on tangible and intangible cultural heritage, interfaith harmony and cultural pluralism around selected heritage sites in Punjab under the UNESCO and Government of Punjab Tourism for Economic Growth Project. Mar-May 2023
- Creative Language Instructor – Faiz Ghar
 

June, 2017
- Instructed Creative Writing Skills to a range of students from different ages and backgrounds at Faiz Ghar (Summer School), Lahore
- Festival Coordinator – Faiz Foundation Trust
 

June 2016 - Date

  - Programme management, coordination and volunteer engagement for the festival since 2016
- Communication Consultant – Himont Pharmaceuticals
 

Dec 2018 – Apr 2019
- Kashf Foundation and PTV for Women's Day
 

Feb 2016 – Mar 2017

  - PTV (Interviewed Working Women from various social classes of Punjab)
- Walled City of Lahore Authority (WCLA)
 

Jan 2016 – Aug 2016

  - Short Term Consultant for Tourism, Research and Publications at Walled City of Lahore Authority, Punjab.
- Punjab Municipal Development Fund Company
 

July 2015 – Dec 2015

  - Short Term Consultant for Social Network & Content Manager at Punjab Municipal Development Fund Company (PMDFC), Community Development Department

## **HOSTING, STAGE MANAGEMENT & EVENT MANAGEMENT**

- Hosting virtual interview series “Kuch Yaadain, Kuch Baatain” and “Roshan Sitaray” at Lahore Arts Council, Alhamra
 

2020-2022
- Hosted various corporate and state events at National Level.
- Hosted the SOS Carnival at Royal Palm, Lahore
 

4<sup>th</sup> December, 2016

- Moderated a session (Galion aur Muhallon Kay Naam) at 2<sup>nd</sup> Faiz International Festival  
Nov 2016
- Hosted the State Event (Cultural Evening in the honor of CPEC Clan from China) at Pearl Continental Hotel, Lahore  
Aug 2016
- Stage Manager for the Walled City Theatre Festival at Hazoori Bagh, Lahore  
March, 2016
- Hosted Walled City Tourism Seminar at Alhamra Arts Council, Lahore  
March, 2016
- Hosted the State Event (Cultural Evening for World Bank's President) at Hazoori Bagh, Lahore  
Feb 2016
- Conducted Walled City's event "Wekh Lahore" at Alhamra Arts Council, Lahore  
Feb 2016
- Chief Organizer in 1<sup>st</sup> International Women Conference held at Bahauddin Zakaria University, Multan  
November 2005
- Chief Organizer in 21<sup>st</sup> SPELT Conference at Bahauddin Zakaria University, Multan  
Sep 2005
- Stage Secretary in Punjab Student Convention  
Dec 2004
- Compère and Stage Secretary in University Functions
- General Secretary of Dramatic Society, Bahaudin Zakaria University, Multan  
2004 – 2006
- Master of Ceremony in various LIONS CLUB events and meetings

## **PUBLICATIONS & PRESS**

- Associate Editor at GCU-Press (March, 2021)
- Explorations, Volume 28, 2017, *Bringing Home Abjection: Honour, Female Body & Religion in Qaisra Shahraz's The Holy Woman* (May, 2021)
- SouthAsia Magazine, November Issue, 2020, *Pitfalls of Celebrity* (November, 2020)
- SouthAsia Magazine, September Issue, 2020, *The Lonely Planet* (September, 2020)
- SouthAsia Magazine, August Issue, 2020, *Hope Lives On* (August, 2020)
- Naya Daur, May Issue, 2020, *What Did Quarantined Shakespeare Do?* (May, 2020)

## **TRAININGS, SEMINARS, CONFERENCES & SHORT COURSES**

- Master Trainer for UNESCO's Heritage in Young Hands Programme in collaboration with Faiz Foundation Trust
- Training Workshop on 'Theatre as a form of Resistance' conducted by Shaoor Foundation at 12<sup>th</sup> Cohort of Salamti Fellowship
- Conducted State Events with Walled City of Lahore Authority and the Government of Punjab
- Workshop on *Grammar Skills* by Susan Emmy in *Singapore* (March 2010)
- Workshop on *Question Formation* at Beaconhouse School System (BM) Primary Section (2006)
- Workshop on writing *Report Card Comments* at Beaconhouse School System (BM) Primary Section (2006)
- All workshops and training sessions conducted in Beaconhouse School System (BM), Multan and Head Office, Lahore during 2006 – 2011
- Workshop on *Post-Colonial Literature* held at Governor House Punjab, Lahore (May 2006)
- Workshop on *Linguistic Skills* by Prof. Dr. Ruqqaiya Hasan (Australia) held at Bahauddin Zakaria University, Multan (September 2005)
- Workshops on *Literature and Linguistics* by Prof. Dr. Jeff Hall (United Kingdom) held at Bahauddin Zakaria University, Multan (September 2005)

- Faiz International Festival, Alhamra Arts Council, Lahore (November 2016)
- International Literary & Cultural Festival, Alhamra Arts Council, Lahore (December, 2015)
- Faiz International Festival, Alhamra Arts Council, Lahore (November 2015)
- First International Conference of Language & Literature (FICLL) by GCU, Lahore (April 2014)
- School of Tomorrow (SOT) Conference, Beaconhouse School System held at Pearl Continental Hotel, Lahore (November 2010)
- 22<sup>nd</sup> SPELT Conference held at Bahauddin Zakaria University, Multan (September 2006)
- 1<sup>st</sup> International Women Conference held at Bahauddin Zakaria University, Multan (Nov 2005)
- 21<sup>st</sup> SPELT Conference held at Bahauddin Zakaria University, Multan (September 2005)

## **SOCIETIES & CLUBS**

- |  |                           |
|--|---------------------------|
| ▪ Incharge Women Development Centre-GCU                        | (June 2021-November 2023) |
| ▪ Advisor <i>Palestine Society</i>                             | (June, 2021)              |
| ▪ Advisor <i>Tariq Aziz Quiz Society for Intermediate</i>      | (November, 2020)          |
| ▪ Co-Advisor <i>GCDC (Government College Dramatic Society)</i> | (April, 2021)             |
| ▪ Co-Advisor <i>GCU-Book Club</i>                              | (March, 2021)             |
| ▪ Co-Advisor <i>Safdar Mir English Literary Circle</i>         | (September, 2020)         |
| ▪ President Women Cricket & Volley Ball Club                   | (July, 2020)              |
| ▪ Member GCU Sports Directorate                                | (July, 2020)              |

## **PROJECTS' LEAD FOR GCU WOMEN DEVELOPMENT CENTRE**

- National & International Collaborations and Memorandum of Understanding (MoUs):
- Period Asani – Sanitary pad vending machine
- Campaign to provide sanitary products to the flood-affected areas of Pakistan during the floods of 2022
- Winner of Prime Minister's Volunteer Award for the Campaign run during the floods of 2022
- Nafeesa Textile Mills – Merit/Needs based scholarships and internships for the female students of GCU.
- Pink Ribbon and White Ribbon – Breast cancer and gender-based violence awareness campaigns
- Habib Bank Limited – NISA account opening activity to facilitate female students for financial independency
- National Commission for Human Rights and Masavi – Seminar on Women Marriage Rights Helpline
- GreenStar Marketing – Training of more than 500 students on sexual reproductive health and rights
- The CSH Cynosure – Exhibitions and Meena Bazar (community fair) to empower women-led small businesses for networking.
- PCOS Helps – Awareness seminars on polycystic ovarian syndrome
- Shoor Foundation and FCTEW – II Cohorts of Women in Leadership and Learning, Critical Thinking Circles, Knowledge Sharing Symposium, Idea Design Competition, Field Trips to NIC and BIC and closed the first cohort of the project in July 2023.
- British Council – Research Series: Next Generation Pakistan – Youth Voices
- Hans Seidel Foundation – Model CCI debate training and simulation activities
- Community Based Projects
  - Winner of Idea Design Competition – Ralli: Aao Kahani Bunain (A project based on engaging underprivileged women from the outskirts of Punjab and female students of GCU and other universities to learn the art of patchwork)
  - UN Women: Collaborative partnership to promote economic empowerment, and gender equality in the students of GCU through internships.

## **OTHER SKILLS & COMPETENCIES**

- Voiced over in a Drama “Akhri Station” on Radio Pakistan
- Hosted the Closing Ceremony of “Kashf Kahani” on Radio Pakistan
- English & Urdu, written and oral communication skills.
- Organizational and Time Management Skills
- Administrative and Coordination Skills
- Team builder, team leader and team worker.
- Clear understanding of the underlying principles of the subject (English Literature) and its relevancy to other domains
- Proficient in the use of Social Media Platforms for public engagement and marketing.

## **ACHIEVEMENTS**

- 2<sup>nd</sup> position, M.phil Course Work – English Department, Government College University, Lahore (Session 2014-2016)
- 2<sup>nd</sup> position – English Department, Bahauddin Zakaria University, Multan (Session 2004-2006)

## **VOLUNTEER WORK**

- Volunteer at Alhamra International Literary & Cultural Festival, Alhamra arts Council, Lahore (Dec 2015)
- Volunteer at 1<sup>st</sup> and 2<sup>nd</sup> Faiz International Festival, Alhamra Arts Council, Lahore (Nov 2015 & 2016)

## **LANGUAGES**

Fluent in English, Urdu and Punjabi

## **COMPUTER SKILLS**

Proficient in MS Office & In page (Urdu)

## **MEMBERSHIP**

Member of LIONS Club International

## **INTERESTS**

- Reading books / poetry
- Writing (Fiction & Non-fiction)

## **ACADEMIC AND RESEARCH INTERESTS**

- South Asian Literature
- Classic and Contemporary Novel
- Renaissance Drama
- Gothic Literature