

Information Sheet

General Information	
Name of Institution	Universiti Sains Malaysia
Exchange Office	USM International Mobility & Career Centre (IMCC)
Mailing Address	USM International Mobility & Career Centre Universiti Sains Malaysia 11800 Penang Malaysia
E-mail	international@usm.my
Fax Number	+604-653-2781
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Contact Person	
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Academic & Exchange Related Information	
Academic Calendar	Semester I : September – January Semester II : February – June <i>Exact dates of the semesters will be notified later</i>
Application Deadlines	Semester I : 15 May Semester II : 15 October Note: <i>Fully completed application along with all required supporting documents MUST reach USM International Office by mail or e-mail before the application deadlines.</i> <i>Please attach a .jpeg file passport photo with the email.</i>
Supporting Documents Required to be Sent with Exchange Application	<ul style="list-style-type: none"> • An up-to date certified academic transcript (with translation). • 3 passport size photos (3.5cm x 5.0cm) – blue background. • 3 copies of student’s passport – on A4 size paper (front to back). • A fully completed Health Examination Report. • A certified copy of IELTS/TOEFL/other English proficiency test result. • A Recommendation Letter from student’s Academic Advisor supporting the application. • A curriculum vitae. • A Statement of Purpose defining student’s academic career and personal motivations for studying abroad in USM (approximately 300 words). • Portfolio (for creative design based courses). Include slides and an academic reference authenticating work. • Disability support details (if applicable).
Duration of Exchange	One (1) semester or one (1) academic year
Courses Available for Exchange Students	Please refer to the course offering for exchange students: imcc.usm.my hafizal4.wix.com/usm-io http://www.usm.my/io
Restricted Courses	Dentistry and Medicine
Course Load/Required Credits	<ul style="list-style-type: none"> • Minimum 9 units need to be taken by students to be considered as full time students. • Full course load is 21 units.
Course Registration	Course registration is done during the orientation week. The deadline for course registration is <i>the last day of the orientation week.</i>

Language of Instruction	Most courses are offered in English.																										
Language / GPA Requirement	<ul style="list-style-type: none"> • There are no minimum requirements for GPA. We trust our partner universities would select students that are qualified to participate in Study Abroad @ USM programme. • If English is not the first language, students are required to fulfill the minimum language requirement as below: <ul style="list-style-type: none"> ❖ TOEFL : PBT minimum 550 ❖ IELTS : Band 5 ❖ However, if students do not have this qualification, supporting letter from their English teacher of the highest level at university is sufficient. The English teacher must state that the student is able to communicate and write English well. 																										
Grading System	<p>USM follows the CGPA Grading System as follow:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Grade</th> <th>Point</th> </tr> </thead> <tbody> <tr><td>A</td><td>4.00</td></tr> <tr><td>A-</td><td>3.67</td></tr> <tr><td>B+</td><td>3.33</td></tr> <tr><td>B</td><td>3.00</td></tr> <tr><td>B-</td><td>2.67</td></tr> <tr><td>C+</td><td>2.33</td></tr> <tr><td>C</td><td>2.00</td></tr> <tr><td>C-</td><td>1.67</td></tr> <tr><td>D+</td><td>1.33</td></tr> <tr><td>D</td><td>1.00</td></tr> <tr><td>D-</td><td>0.67</td></tr> <tr><td>F</td><td>0</td></tr> </tbody> </table>	Grade	Point	A	4.00	A-	3.67	B+	3.33	B	3.00	B-	2.67	C+	2.33	C	2.00	C-	1.67	D+	1.33	D	1.00	D-	0.67	F	0
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Orientation Programme																											
Orientation Week	<p>Semester I : First week of September Semester II : Second week of February</p> <p><i>Exact dates will be notified later</i></p>																										
Suggested Date of Arrival	2 days before the orientation																										

Facilities & Services Available	
Facilities Available	<ul style="list-style-type: none"> • Libraries • Sport facilities (Swimming pool, gym, tennis court etc.) • Cafeterias • On-campus Commuters • Museum • Banks • Post Office
Services Available	<ul style="list-style-type: none"> • Orientation • Airport Reception (semester basis students) • Buddy Students • Assistance on securing On-Campus Accommodation • Student Visa Application • Assistance on Course Registration • Interactive Activities
Accommodation	
On-campus hostels	<ul style="list-style-type: none"> • Offered upon request only. • Subject to availability. • No application fee is required. • Twin-sharing room with a common bathroom. • There is no fixed meal plan. • Cafeterias are available in each hostel and various food outlets are located in the vicinity.
Off-campus housing	<ul style="list-style-type: none"> • Exchange students may opt to rent private apartments off-campus; located within walking distance from USM. • Contacts of off-campus housing are available upon request.
Insurance & Visa	
Insurance	<ul style="list-style-type: none"> • Each Exchange Student must keep a valid insurance coverage throughout their stay in Malaysia. <p><i>*copy of insurance certificate need to be submitted before arrival of student to Malaysia</i></p>
Visa	<ul style="list-style-type: none"> • All international students are required to apply for the Professional Visit Pass and visa for the purpose of their stay in Malaysia. • USM will assist students to apply for the pass and visa. • Students are not allowed to enter Malaysia prior getting approval from the Immigration Department of Malaysia and Single Entry Visa from Malaysian Embassy. An Approval Letter will be issued and USM International Office will forward the Approval Letter to students.

Expenses	
On-campus Accommodation	Approximately RM1,600.00 per semester
Food / meals	Approximately RM900.00 (RM30.00 a day, 3 meals)
Local transportation	RM80.00 per month (public bus)
Academic expenses	RM350.00 (books, stationeries, etc.)
Personal expenses	RM400.00 – RM600.00 per month
Other administrative fees	Application fee : RM50.00 Registration fee : RM40.00 Student ID Card Fee : RM60.00 Health Fee : RM60.00 Orientation Fee : RM150.00 Library Fee : RM100.00 Professional Visit Pass* : RM90.00 – RM410.00 Stamping Fee : RM20.00 <i>*Depending on country of origin</i>

