



STUDENT ATTACHMENT APPLICATION FORM

Affix
Passport
Size
Photo
Here

(3.5 cm x 5.0 cm)
on **Blue** background

- Research
- Internship
- Clinical Attachment
- Practical Training

Important : Application form to be submitted 2 months prior to attachment.

Instructions

- Answer all questions in sections 1-8.
- Fill out this form using your computer. Do not handwrite the information except for ticking boxes and signatures.
- All supporting documents must be submitted together with this application. Incomplete application will **NOT** be processed.
- Please send your application with all required supporting documents **by mail** (through the International Office or Admissions Office of your home institution) to:

USM International
 Division of Academic & International Affairs
 Universiti Sains Malaysia
 11800 Penang
 Malaysia

SECTION 1 PERSONAL DETAIL

Name : _____ Date of Birth: _____
(According to Passport) day/month/year

Gender: Male Female Marital Status : _____

Country of Birth: _____ Citizenship: _____

Passport No.: _____ Expiry Date: _____

Mailing Address: _____

Zip Code: _____ State: _____ Country: _____

Tel No: _____ Fax No: _____
Country code Area code Local number Country code Area code Local number

E-mail: _____
Note: All correspondence regarding your application will be via e-mail. Ensure you have sufficient storage size in your mailbox. Please ensure your email address is printed clearly.

Emergency contact:

Name: _____ Relationship: _____

Tel No: _____ E-mail: _____
Country code Area code Local number

Address: _____

Zip Code: _____ State: _____ Country: _____

SECTION 2 ACADEMIC RECORD

Home Institution : _____

Institution Address: _____

Zip Code: _____ State: _____ Country: _____

Level of Study: 1 Undergraduate

2 Postgraduate

3 Graduate

Year of Study: 1st 2nd 3rd 4th

Area of Specialization: _____

Academic Transcript:

Please provide an up-to-date certified Academic Transcript showing all the subjects attempted, grades achieved (including failures) and an explanation of the grading system. Applicants who submit transcripts in a language other than English must provide an officially certified translation.

SECTION 3 PROPOSED ATTACHMENT PLAN

Field: _____

Location of Attachment : _____

Duration: _____ months

Begins: _____
day/month/year

Ends: _____
day/month/year

Please attach a Recommendation Letter from your Research Supervisor or Academic Advisor of your home institution and any additional information which you consider relevant to your attachment in USM to support your application.

Supervisor Details:

Please provide details of the supervisor at your home institution.

Name: _____

School/Faculty: _____

Tel No: _____ E-mail: _____

Area of Specialisation: _____



If you have already contacted a supervisor at USM, please provide the supervisor's details.

Name: _____

School: _____

Tel No: _____ E-mail: _____

Area of Specialisation: _____

Attach a Letter of Confirmation from the school of your attachment as a proof of acceptance for intended attachment period in USM.

SECTION 4 FEE PAYMENT

How will your fees be paid?

By yourself

By a sponsor

Sponsoring Body : _____

Amount : _____

By the home institution

SECTION 5 ACCOMODATION

Do you require on-campus housing request:

1 Yes 2 No

(RM13.00 per day on twin sharing room with a common bathroom. There is no fixed meal plan and cafeterias are available in each hostel)

SECTION 6 QUESTIONNAIRE

Why did you choose to do your attachment at USM? (Tick ✓ any 3)

- Academic reputation
 - Academic disciplines offered
 - Recommendation from USM agent or representative
 - Recommendation by study abroad advisor / staff at your home institution
 - Recommendation by other students / friends
 - Location of USM
 - Other (please specify)
-

SECTION 7 CHECKLIST

I hereby submit this application for the Student Attachment program and have attached all the following compulsory documents in support of the information provided:

- An up-to-date certified academic transcript (with translation if necessary)
- Three (3) passport size photos (**on blue colour background**)
- Three (3) copies of your passport (inclusive of the hard cover and all used pages)
- A fully completed Health Examination Report
- A Recommendation Letter from your institution's Research Supervisor or Academic Advisor.
- A Letter of Confirmation from the USM School where you will be doing your attachment.
- A Research Proposal defining the field and rationale for the proposed research as well as a detailed methodology for conducting the research.
- A Statement of Purpose defining your academic career and personal motivations for doing your attachment in USM (roughly 300 words).
- Portfolio (for creative design based courses). Include slides and an academic reference authenticating work
- Disability support details
- A complete photocopy passport and photograph for Student Pass and Visa application to be placed in separate envelope and address to "**Visa Section**"
- Three (3) copies of your passport [**inclusive of the hard cover and all used pages**]
- Three (3) passport size photos [**3.5 cm x 5.0 cm on blue background, with colored shirt**]

SECTION 8 DECLARATION

I declare that all the information provided in this application form is true and complete in every detail.

I acknowledge that Universiti Sains Malaysia reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.

I am aware of the conditions relating to my application and admission, and agree to pay all fees for which I am liable.

Signature: _____

Date: _____
day/month/year