



Academic Support

Student Service Centre (SSC)

The Centre is housed in a purpose-built building and the following offices/ services are available in the SSC:

- Career Guidance and Placement Centre
- Advisor Students' Affairs
- University Health Services
- Student Counseling Service
- University Bookstore
- Faiz Ahmed Faiz Seminar Hall
- Career Resource Library
- Computer Lab.
- Girls' Cafeteria

✦ Career Guidance and Placement Centre (CGPC)

The Career Guidance and Placement Centre was established in 2002 with the vision to provide assistance and guidance to the students in academic planning, career choices and exploring future prospects. The aim is to help students make career decisions based on their interests, needs and current opportunities/counseling. Following services are offered at career guidance and Placement Centre:

- Career Guidance
- Placement Services
- Scholarship Information
- International Advisory Services
- Personal and professional development Workshops /Seminars and Sessions.

For academic advice and guidance, students may contact the Student Counsellor & Placement Officer during office hours in their respective offices.

✦ Advisor Students' Affairs

The Advisor Students' Affairs looks after the welfare of the students in every aspect of their stay in the University.

The office of the Students' Affairs establishes a liaison between the University administration and the students. It facilitates students in addressing their problems pertaining to academics, co-curricular activities, sports, libraries, examinations, transportation, health, fee, career planning and discipline etc. The students are encouraged to visit the office of the Advisor and they can also visit the GCU website for detailed information or they can email at: studentaffairs_cs@gcu.edu.pk.

✦ Seniors' Club

- The Advisor Students' Affairs is in-charge of the Seniors' Club and is responsible to constitute the Club at the commencement of every academic session and run it amicably throughout the year. The outstanding students in academics, sports and co-curricular activities are entitled to apply for the membership of this prestigious Club. Fifteen best students are selected each year to join the Club. The Club meets regularly on a weekly basis to deliberate on the students' problems regarding any aspect of their University life. Proposals are drafted for the resolution of these problems, which are subsequently presented to the Vice Chancellor in the Club's monthly meetings with him. The members of the Club hold candid discussions with the Vice Chancellor and find out solutions to their problems in a prompt and effective manner. The Club also holds meetings with the other officers of the University and attempts to address the students' problems.

✦ Discipline Committee

The Advisor Students' Affairs acts as Secretary Discipline Committee and all the complaints against students regarding violation of University rules and regulations are referred to the Discipline Committee for review. The Secretary summons the accused student and his/her parents to appear before the Committee and clarify their position. The Committee consists of four senior faculty members which looks into the complaint and recommend appropriate punishment or acquittal. The Committee has the authority to recommend fine, suspension, expulsion or compulsory migration from the University.

✦ Career Resource Library

Directorate of Intermediate studies has a rich and updated collection of Books.

The Library holds extensive material on various subjects which help the students for the area of interest like GMAT, GRE, IELTS, Career Counseling, Career Studies, Psychology, Sports Psychology, Social Sciences and Social Work, International Encyclopedia of Career and Vocational Guidance.

✦ Computer Lab

Directorate of Intermediate studies has a large collection of sophisticated computers installed at Computer Lab. All the computers are internet-connected using CISCO



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routers and switches. These computers are available to the students for unlimited usage of internet facility so that they can enhance their abilities and interconnect their field of interest with IT Services. Data Processor / Network Administrator is always available to provide timely help to the students.

Student Welfare

Students are encouraged to report their problems regarding University affairs at the office of Students' Affairs. The office strives to help the students resolve their problems through the concerned quarters. The students can visit the office in person or send a written complaint through e-mail or ordinary mail.

Despite rising costs of higher education all over the world, GC University Lahore has kept its academic charges at the minimum possible. We provide quality education at an affordable price. The University has a humane approach towards all of its students. We offer a generous financial aid programme. In the current fiscal year, the GCU has allocated Rs. 14.5 million in this context which would certainly help those needy and deserving students in making their career path.

University Health Service

Medical facility is provided to the students. The Medical Officers and their staff are available on working days. The clinic is located in the Student Service Centre. Special Ambulance Service is also available round the clock.

Student Counselling Service

The service is based in the Student Service Centre and is led by a trained and full time clinical psychologist. The mode of

counselling is focal, problem solving and short term, lasting about 6-8 sessions. Academic, social and personal skill development of the students are focused. The Campus Counsellor also carries out psychological assessments for those who may request psychometric evaluation. For Counselling Sessions the students may contact Ms. Ayesha Majeed the Campus Counsellor from 08:00 am to 03:00 pm.

