



University Rules and Regulations

Student Uniform

- According to the University Rules, every student of Intermediate (FA/FSc/ICom) has to wear a Uniform. The purpose of specifying a Uniform is that the students should have a distinct identity, and also, they refrain from wearing expensive and gaudy clothes. The University has prescribed the following Uniform for Intermediate students:
 - **Winter (November 01 to March 31)**
 - + **White Shirt**
 - + **Grey Trousers**
 - + **University Tie**
 - + **Traditional Maroon College Blazer, along with College Badge/Crest, or Maroon Sweater and Black Shoes**
 - **Summer (April 01 to October 31)**
 - + **White Shirt**
 - + **Khaki Trousers**
 - + **University Tie**
 - + **Black Shoes**

Not:

The Proctor or a Teacher can check a student in the University premises, if without uniform, he can be fined.

University Identity Card

- It is compulsory for every University student to obtain his Identity Card from the University ID Card Office immediately after his admission. Defaulters will be fined.
- Students are directed to contact Mr. Jaffar Hussain, Assistant Professor (Statistics) in this regard.
- If an Identity Card is lost, a new Card will be issued for Rs.200/-.
- A student should always display his Identity Card at all times. Anyone not in possession of an ID Card will be fined Rs. 50/-. Refusal to show the Identity Card can entail heavy fine, which will not be condoned.
- Student's Identity Card is the property of the University, it is compulsory for every student to hand over his Identity Card to the University ID Card Office for record if he is dropped from the University rolls, or migrates to another college or at the termination of the University session.

- For traveling purposes, another Identity Card can be obtained from the University ID Card Office after admission by the students who may need it. No certificate will be issued unless the students have deposited their Identity Cards to the University.

Attendance

- The minimum attendance percentage in each subject to qualify for the final examination will be 75% as per BISE regulations.
- In case a student leaves the University without the approval of sanctioning/ concerned authority and if his attendance falls below 50% in a month, he will be dropped from the University roll and his status will be notified and communicated to the parents.

Leave Rules

There is no concept of leave in FA/FSc/ICom academic programme. However, students have to maintain minimum attendance in theory/practical classes as per requirement of the Board of Intermediate and Secondary Education Lahore. In case of illness and any other emergency a student of FA/FSc/ICom has to apply for leave with supporting documents to the Director Intermediate Studies immediately after joining the classes for the consideration of authorities.

University Leaving Rules

- A student who wants to leave the University should apply to the Registrar on the prescribed proforma. His application must be countersigned by his father/guardian.
- University leaving certificate will only be issued to the student whose case is verified and authenticated by all the concerned departments of the University and has deposited the University leaving certificate fee and also there is nothing outstanding against him.

Anti Harassment Committee

GC University Lahore is committed to creating and maintaining an efficient educational and working environment free from any form of discrimination and harassment. The University Anti Harassment Committee is entrusted with the responsibility to deal with cases of extraordinary personal nature, if any. This Committee takes up all representations on priority basis and ensures effective dispensation of justice, irrespective of status, faith, class or gender of the complainant while maintaining confidentiality of the matter.



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Internal Examinations

- The office of the Controller of Examinations GC University, Lahore will conduct Send-up Tests for the students of Intermediate Part-I and Part-II during the months of November, December.
- Every student must appear in all the Tests / Examinations conducted by the Office of Controller of Examinations, GC University Lahore. In case a student remains absent in any Test / Examination due to unavoidable circumstances, he should apply to the Controller of Examination for Makeup Test along with the documentary proof of his absence, failing which, he will be fined @ Rs. 200/- per paper maximum of Rs. 1200/-.
- The internal grade of each student will be calculated on the basis of his performance in the Tests / Examinations, co-curricular activities and his general conduct during the stay at the University. The same will be forwarded to BISE Lahore for onward printing on Intermediate Certificate.
- A student must attend 75% of the lectures delivered in each subject to be eligible to appear in the Final Examination of Intermediate Part-I & Part-II, conducted by Lahore Board of Intermediate and Secondary Education.
- The Examination Admission Forms for Part-I and Part-II Final Examination will be submitted to BISE Lahore provisionally. In case a student fails to fulfill the following two conditions, his admission form will be withdrawn from BISE Lahore before the commencement of Final Examination.
 - + If he does not attend 75% of the lectures delivered in each subject.
 - + If he fails to qualify / remains absent in the Tests / Examination conducted by the University.

