

Student Financial Aid Office

For smooth execution of scholarship programs, a Student Financial Aid Office (SFAO) was established in GC University Lahore in collaboration with HEC in 2005. Initially Rs. 409,000/- were provided by HEC for the establishment and operational cost of SFAO for the period of one year only.

In the financial year 2012-2013, the HEC allocated Rs.5.0 million for the strengthening of Financial Aid Office. In this regard, SFAO was shifted to its new separate premises in the basement of Student Service Centre.

The SFAO is being supervised by the Additional Registrar (Academic), who also acts as a Focal Person for the distribution of various scholarships offered by HEC and other agencies. There is a list of scholarships on need and merit basis available for students to cater their educational expenses. In addition to the above, a Financial Aid Committee has been constituted by this University for the evaluation and approval of the applications submitted by the students for financial aid. In the financial year 2015-16, 1124 students were granted financial assistance / scholarships at undergraduate and graduate level.

Scholarships Offered By Various Organizations/ Institutions

The following scholarships funded by GC University Lahore and various Organizations/Institutions are being dealt by the SFAO:

- **Need Based Scholarships**
 - I. GCU Financial Assistance/Financial Aid
 - II. HEC Needs Based Scholarship
- **GCU Endowment Fund Trust Scholarships**
- **NTS Needs Based Scholarship**
- **Punjab Educational Endowment Fund (PEEF)**
 - a. Scholarships at Intermediate and Undergraduate level
 - b. Special Quota Category
 - c. Master level
- **National ICT R & D Fund**
- **HEC's Provision of Higher Education Opportunities for the Students of Balochistan and FATA**
- **Killa Gift Scholarship**
- **Internal Merit District Scholarships**
- **Pakistan Bait-ul-Mal**
- **Hijri / Quaid-e-Azam**
- **Mohammad Raza Farooq Memorial Trust Scholarship**
- **Ghulam Sabir Scholarship**

Guidelines/Procedure to apply for Scholarship/Financial Aid

Comprehensive, transparent and unbiased frame work for assessment & selection of deserving students is to be followed by Scholarship/Financial Aid Committees. If a student intends to get Scholarship/Financial Aid, he/she shall have to apply on prescribed Application Form as and when announced by SFAO.

All the applications for scholarships and financial aid will be evaluated and recommended by the Scholarship/Financial Aid Committees constituted by the University. Scholarship/Financial Aid is based on the assessment of need and merit as well as availability of funds. Selection is decided on the basis of information provided on Application Form, supporting documents and interview of the candidate if required.

Rules regarding Academic Performance

A student must maintain satisfactory academic progress for the continuation of Scholarship/Financial Aid. Satisfactory Academic Progress (SAP) is a set of following standards:

1. Undergraduate Students must maintain 2.0 CGPA
2. Postgraduate students must maintain 2.5 CGPA
3. Students who receive an Fail ("F") or Incomplete ("I") grade in a course or who repeat course (s) will be ineligible
4. Students who are placed on probation will be ineligible until they raise their CGPA

Above mentioned conditions can be changed on the basis of guidelines provided by the funding Organization/Institution.

Procedure to Appeal against Scholarship/Financial Aid Suspension

To appeal against Scholarship/Financial Aid suspension, a student must be able to demonstrate the existence of mitigating circumstances. Mitigating circumstances are defined as, but not limited to, injury or illness of the student, death of a close relative, or undue hardship caused by unusual circumstances. The following steps shall be taken in the appeal process:

1. The student shall inform in writing to the Focal Person / Chairman of Scholarship/Financial Aid Committee about circumstances under which he/she could not make satisfactory academic progress and why Financial Aid should not be terminated. Provision of relevant documents to support the appeal is strongly encouraged. The appeal must be received within two weeks of the date the student was notified about the suspension of his/her Scholarship / Financial Aid.
2. The Scholarship/Financial Aid Committee will review the appeal and determine whether or not termination of aid is justified. The decision of the Scholarship/Financial Aid Committee will be informed to the student accordingly. The committee's decision will be final and may not be appealed further.

Providing False Information

Providing false information may result one or all of the following:

- Cancellation of admission
- Rustication from the University
- Disqualification for award of any future scholarship/financial aid
- Refund of all the payment received and or a penalty equal to total scholarship amount.

Members of Financial Aid Committee

- 1 Prof. Dr. Sultan shah, chairperson Arabic & Islamic Studies Department / Chairman Financial Aid Committee
- 2 Prof. Dr. Shazia Bashir, Centre for Advanced Studies in Physics Member Financial Aid Committee
- 3 Dr. Sarfraz Khalid, Associate Professor, Arabic & Islamic Studies Department / Member Financial Aid Committee
- 4 Mr. Abid Shahzad Aslam, Treasurer Member Financial Aid Committee
- 5 Muhammad Qaisar Khan, Assistant Treasurer / Secretary Financial Aid Committee

Contact

For any other information about Scholarships and Financial Aid Please contact:

Babar Ali Khan

Additional Registrar (Academic)/Focal Person

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Muhammad Qaiser Khan

Assistant Treasurer

Student Financial Aid Office

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