GOVERNMENT COLLEGE UNIVERSITY, LAHORE

APPLICATION FOR REFUND OF LIBRARY SECURITY / HOSTEL SECURITY

1. Name (In Block Letters) ____________________________
2. Father’s Name (in Block Letters) ____________________________
3. Roll No. ______ Class ______ Session ______ Group ______ Department ______
4. Boarder / Day Scholar ____________________________
5. Postal Address: ____________________________ Ph. No. ______
6. Reason for leaving the University (End of Session/migration / any other reason) ______
7. Amount of Library Security Rs. __________ vide Challan No. & Dated __________
   Hostel Security Rs. __________ vide Challan No. & Dated __________

Note:-

i) Please attach original I.D Card. In case I.D Card is not available original challan for deposit of Rs. 200/- should be attached.

ii) Affix revenue stamp of Rs. 1/-

Signature of the Applicant
Dated __________

Certified that the applicant has cleared all accounts and there are no dues against his / her name in this Department.

Librarian
(Postgraduate Library)
(For Postgraduate Classes)
(Signature & Seal)

Librarian
(Central Library)
(Signature & Seal)

Chief Librarian
(Signature & Seal)

Hostel Superintendent
(In Case of Hostel resident)
(Signature & Seal)

Incharge Department Library
(For Postgraduate Classes)
(Signature & Seal)

Chairperson of Department
(For Post Graduate Classes)
(Signature & Seal)

Assistant Registrar/Deputy Registrar
(Signature & Seal)

Assistant Treasurer/Deputy Treasurer
(Signature & Seal)

After fulfilling the above requirements deposit this form in Treasurer’s Office.

FOR USE IN TREASURER’S OFFICE

Rs. __________ (Rupees __________) may be refunded.

Assistant Treasurer/Deputy Treasurer
Passed for Payment of Rs. __________ (Rupees __________)

Received Rs. __________
Vide Cheque No. __________
Revenue stamp of Rs. 1/-

Audit Officer

Signature of the Applicant
Dated __________